

**Meeting of the Northern Ireland Legal Services Commission held  
on Monday 01 December 2009 at 3.45pm, Board Room,  
Waterfront Plaza**

## **MINUTES**

**Present:** Jim Daniell (Chairman)  
Les Allamby  
Fiona Donnelly  
Joe Donnelly  
Breidge Gadd  
Dr Jeremy Harbison  
Wilson Matthews  
Hilary McCartan  
Gillian McGaughey  
Ronnie Spence

**NILSC:** Paul Andrews Interim Chief Executive  
Josephine Kelly Director of Corporate Services  
Jill Herron Secretary to the Board  
Rose Jellie Personal Secretary to Chairman and  
Chief Executive

**Apologies:** Miceal McCoy

The Chairman had agreed to hold this meeting, following the AJC, to consider the single agenda item of the publication of the Annual Report and Accounts for 2005/06 and 2006/07. The meeting was necessary to facilitate the publication of both documents before the end of 2009. Both documents had been circulated to the Board in advance for consideration and comment.

### **09/159 Annual Report and Accounts 2005/06 and 2006/07**

159.1 The Interim Chief Executive introduced both documents and invited Commissioners comments. The written comments submitted by the Chairman had been noted and amendments were being made accordingly.

159.2 Subject to minor amendments, the Board endorsed both documents. However, looking to future publication, the Board requested a step change to the writing of the Annual Report; requesting a more positive tone to be taken.

159.3 The Interim Chief Executive asked the Board to note that the information contained in the Annual Reports was being supplemented by a range of management information being published to the website.

159.4 The Board congratulated those involved in getting the publications to this stage so efficiently.

**The meeting closed at 4.15pm.**

**SIGNED:** .....  
**CHAIRMAN**

**DATED:** .....